Consolidated State Performance Report (CSPR) Updates

April 29, 2020

2:00 – 3:00 P.M. ET

Housekeeping

- Connection to audio is available through the dial-out feature via the link provided. If you are experiencing difficulty connecting, you may also use the dial-in feature. Information to connect via dialing in is available on the screen.

- Use the Q&A Pod on your screen to send your questions to the moderator. These questions are viewable to the moderator only.

- For technical issues during the event, either
  - Contact us at info@t4pacenter.org; or
  - Contact us via the Q&A Pod.

Q & A

Webinar Objectives

- Share the latest information available regarding the Consolidated State Performance Report (CSPR) data collection process.

- Respond to CSPR questions submitted prior to the Webinar.

- Review the CSPR Workbook.

- Hear how a fellow State coordinator developed a process to gather the necessary information required for CSPR reporting.

Agenda

- Introductions

- CSPR Data Collection Updates

- Responses to Submitted Questions

- CSPR Workbook

- SEA Data Reporting Example: Rhode Island

- Questions and Answers

Consolidated State Performance Report (CSPR) Updates

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April 8, 2020

60 Minutes

Poll Question

- What is your role in Title IV, Part A (Title IV-A)?
    - State coordinator
    - State coordinator alternate
    - CSPR coordinator
    - Other Title IV-A representative

CSPR General Overview

- CSPR is the required annual reporting tool for the Title IV-A program, as well as other Federal formula grant programs.

- Currently, there are two Title IV-A indicators (2.6.1 and 2.6.2). These indicators are in the CSPR Part II document — link provided below.
  https://www2.ed.gov/about/inits/ed/edfacts/index.html

- The CSPR data collection effort is a multistage process (Part I and Part II). Part II data collection opens in May.

CSPR Part II Timeline

- CSPR Part II opens: May 13

- CSPR Part II due: May 28

- CSPR Part II opens (second window): June 23

- CSPR Part II due (second window): July 2

CSPR E*MAPS*

Data for the Title IV-A indicators will be entered in the **Annual Performance Reporting Tool** (APRT) in the E*MAPS* platform.

CSPR Manual Entry

- The **seven** data points across the **two** Title IV-A indicators will be entered **manually** into the E*MAPS* platform.

- File specifications have not been developed for the Title IV-A indicators. File specifications are developed only when data are uploaded in a file to the ED*Facts* Submission System.

CSPR Data Entry

- Data for the Title IV-A indicators can be entered into the APRT starting on May 13. The E*MAPS* platform will be open for approximately a 2-week period.

- States should enter as much data as possible. If your state is waiting for data from local education agencies (LEAs), enter the data that you have available. In the **Comment Box**, indicate that the data are **preliminary**.

- States that enter preliminary data will have an opportunity to finalize their totals when the system reopens on June 23.

- Once final data are entered, states will be able to certify their CSPR submission.

CSPR Questions

1) Is it possible for Title IV-A coordinators and alternates to receive copies of any CSPR-related emails?

The Title IV-A Team and the T4PA Center will communicate on an ongoing basis with State coordinators via the Title IV-A State Coordinators Portal regarding the CSPR requirements and timelines. In addition, we will host Webinars and other training sessions throughout the data collection period.

CSPR Questions, cont.

2) If an LEA spends money that could count in more than one content area, do you count this money based on the LEA's budget or do you count it in both applicable categories?

The LEA should refer to its approved application to inform how funds will be counted for purposes of CSPR reporting.

In developing its application, there may be certain activities an LEA wishes to fund that could fit into more than one of the Title IV-A program content areas and could be used to address the application assurances regarding use of funds in each area. In such cases, where an activity could be used to satisfy expenditures requirements in multiple content areas, the **LEA should explain in its application to the State education agency (SEA) how the activity fits into more than one content area, including the amount of funds allocated by content area to the activity.**

If an LEA's approved Title IV-A application does not address how an activity will be categorized across the three Title IV-A content areas (well-rounded education, safe and healthy schools, and effective use of technology), then **the LEA should consult with its SEA and obtain approval for the categorization that best meets the LEA's needs**.

CSPR Questions, cont.

3) If an LEA has a reduced award due to program income, is the reduced amount what gets reported for CSPR?

The Office of Safe and Supportive Schools is finalizing a formal memorandum allowing eligible recipients and subrecipients to earn program income under the additive method outlined in 2 CFR 200.307(e)(2). Even before this memorandum is finalized, we are granting approval on a case-by-case basis. Please consult with your Federal Program Officer if you have identified instances of subgrantees earning program income.

For purposes of CSPR reporting, **LEAs should exclude program income**. LEAs should report on the total amount of **Federal funds expended** during the 12-month reporting period.

CSPR Questions, cont.

4) Can the "20/20/some portion" expenditure requirement be calculated on a 12-month expense cycle aligned to CSPR rather than the grant year?

The Title IV-A section of the CSPR (Indicators 2.6.1 and 2.6.2) requests data for any 12-month period. You may use any consecutive 12-month period for reporting the data required for the CSPR, but the 12-month reporting period must include the instructional days/hours established by the state for school year 2018-19. For Indicator 2.6.1, states are to report on the total amount of Title IV-A funds expended, which could include expenditures from **multiple Title IV-A Federal fiscal year (FY) awards**.

CSPR Example Question #4

To gather the data for the indicators, states need to define the reporting period and identify the active Federal awards during that period.

- Reporting period: Any 12-month period that includes the state's 2018-19 school year. For purposes of this example: July 1, 2018, through June 30, 2019.
- Active (i.e., funds can be spent) Federal awards: FY 2017 and FY 2018.

CSPR Example Question #4, cont.

2.6.1 Funds Spent Under Title IV, Part A

This section collects data on the amount of funds spent by LEAs on the three content areas under Title IV, Part A of the *ESEA*. The data are reported through the Annual Performance Reporting Tool.

Content Area	Amount of Funds Spent
Well-Rounded	
Safe and Healthy Students	
Effective Use of Technology	

States will report on the amount of Federal FY 2017 and FY 2018 funds spent from July 1, 2018, through June 30, 2019, by content area.

CSPR Example Question #4, cont.

2.6.2 LEAs Who Spent Funds Under Title IV, Part A

This section collects data on the number of by LEAs who spent funds by the content areas under Title IV, Part A of the *ESEA*. For the "Any" category, report the number of LEAs that spent funds in any of the three content areas. An LEA should be included in the count of each content area it spent funds on (i.e., an LEA may be represented in more than one content area in the table below). The data are reported through the Annual Performance Reporting Tool.

Content Area	Number of LEAs Spending Funds
Well-Rounded	
Safe and Healthy Students	
Effective Use of Technology	
Any Content Area	

States will report on the number of LEAs that spent Federal FY 2017 and FY 2018 funds from July 1, 2018, through June 30, 2019, by content area and in any content area.

CSPR Questions, cont.

5) Could you clarify the term appropriated funds found in Indicator 2.7.3: LEA Funds Transfers? Are these the funds allocated for FY 2018 plus any carryover funds the district may have had available to transfer?

The term **appropriated funds** refers to the Title IV-A allocations for any Federal FY award to SEAs and subgranted to LEAs. The CSPR question is asking LEAs to report on Federal FY 2018 funds, regardless of when the transferred occurred. The transfer could have occurred in the initial year that the state issued the award or in a carryover year.

CSPR Example Question #5, cont.

2.7.3   LEA Funds Transfers

In the table below provide the total amount of FY 2018 appropriated funds transferred from and to each eligible program.

Program	Total Amount of Funds Transferred **FROM** Eligible Program	Total Amount of Funds Transferred **TO** Eligible Program
Supporting Effective Instruction (Title II, Part A)		
Student Support and Enrichment Grants (Title IV, Part A)		
Improving Basic Programs Operated by LEAs (Title I, Part A)		
Education of Migratory Children (Title I, Part C)		
Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk (Title I, Part D)		
English Language Acquisition, Language Enhancement, and Academic Achievement Act (Title III, Part A)		
Rural Education Initiative (Title V, Part B)		

CSPR Questions, cont.

6) Is CSPR the equivalent of 21apr for Title IV-B 21st Century Community Learning Centers?

CSPR is the required annual reporting tool for the Title IV-A program. The Title IV-B program does not participate in the CSPR data collection system and developed its own system for collecting performance data. Its system is the Annual Performance Report Website (21apr).

CSPR Workbook

- The T4PA CSPR Workbook was created to help you with your CSPR data collection.

- It is not mandatory that you use the workbook.

- It contains the following:
  - A SEA Data Cover sheet with the data in a format easy to transfer to the CSPR system;
  - A SEA Data Detail sheet to collect the data from your LEAs;
  - A Questions and Answers sheet containing the U.S. Department of Education's (ED's) answers to some of your common questions; and
  - An Indicator sheet that has references to the indicators and how the workbook can be used to satisfy your CSPR requirements.

CSPR Workbook: Key Pages

SEA Data Cover Page

SEA Data Detail Page

Q&A Page

Indicator Page

CSPR Workbook: Data Detail

LEA Name	Well-Rounded Education		Safe and Healthy Students		Effective Use of Technology		Notes
	Spent Funds Y/N	Amount of Funds Spent during School Year XXXX-XX	Spent Funds Y/N	Amount of Funds Spent during School Year XXXX-XX	Spent Funds Y/N	Amount of Funds Spent during School Year XXXX-XX	
	0	$ -	0	$ -	0	$ -	
							Enter name of LEA spending funds during the reporting period.

CSPR Workbook: Data Cover

Title IV, Part A Spent Funds: School Year XXXX-XX			
Content Areas	**Number of LEAs Spending Funds**	**Amount of Funds Spent**	**Notes**
Well-Rounded Education	2	$ 21,000	
Safe and Healthy Students	1	$ 10,000	
Effective Use of Technology	1	$ 10,000	
Any Content Area	2		

Title IV-A End of the Year Expenditure Reporting

Stephanie Enos, Rhode Island
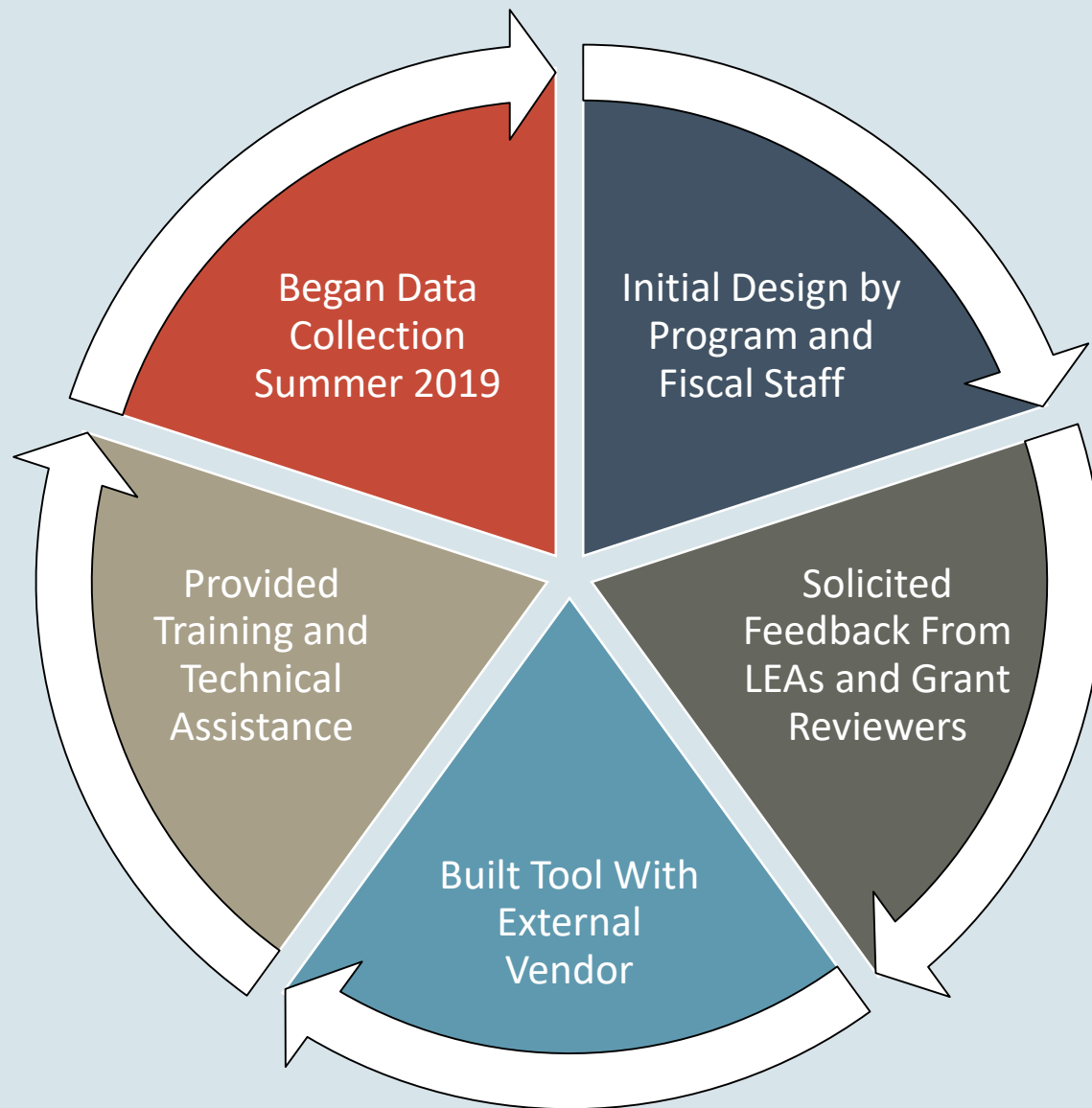
Consolidated Resource Plan (CRP)

Rhode Island's consolidated funding application includes the following programs:

- Every Student Succeeds Act: Titles I-A, II-A, III, and IV-A
- Individuals with Disabilities Education Act: Part B and Preschool

Benefits of building the report into the existing application:

- Annual application cycle — July 1 to June 30
- Annual amendment period
- Auto-fill key information for LEAs
- Creation of fiscal and ED reports

Tool Development Process

Began Data Collection Summer 2019

Initial Design by Program and Fiscal Staff

Solicited Feedback From LEAs and Grant Reviewers

Built Tool With External Vendor

Provided Training and Technical Assistance

Tool Development Process

T4PA CENTER

End of Year CSPR Data Reporting

Final Allocation Calculations	
Final Allocation Calculations	$271,827.00
(+) any transfers	$0.00
(-) any tranfers	$0.00
Adjusted Allocation for Validation Rules	$271,827.00

Total Reserve Category	Private Schools	Public Schools	Total
Well-Rounded Education	$0.00	$126,865.36	$126,865.36
Safe and Healthy Students	$1,640.62	$39,377.79	$41,018.41
Effective Use of Technology	$8,700.00	$52,500.00	$61,200.00
Technology Infrastruture	$0.00	$7,564.00	$7,564.00
Administration - Direct	$0.00	$0.00	$0.00
Administration - Indirect	$0.00	$5,402.45	$5,402.45
Total	$10,340.62	$231,709.60	$242,050.22

Potential Reports: Monitoring Data

LEAs of Adjusted Allocations of $30,000 or More

Reserve Category	Minimum Requirement	Actual	Difference	Met/Not Met
Well-Rounded Education	$54,365.40	$126,865.36	$72,499.96	Met
Safe & Healthy Students	$54,365.40	$41,018.41	($13,346.99)	Not Met
Effective Use of Technology	$0.01	$61,200.00	$61,199.99	Met

Technology Infrastructure

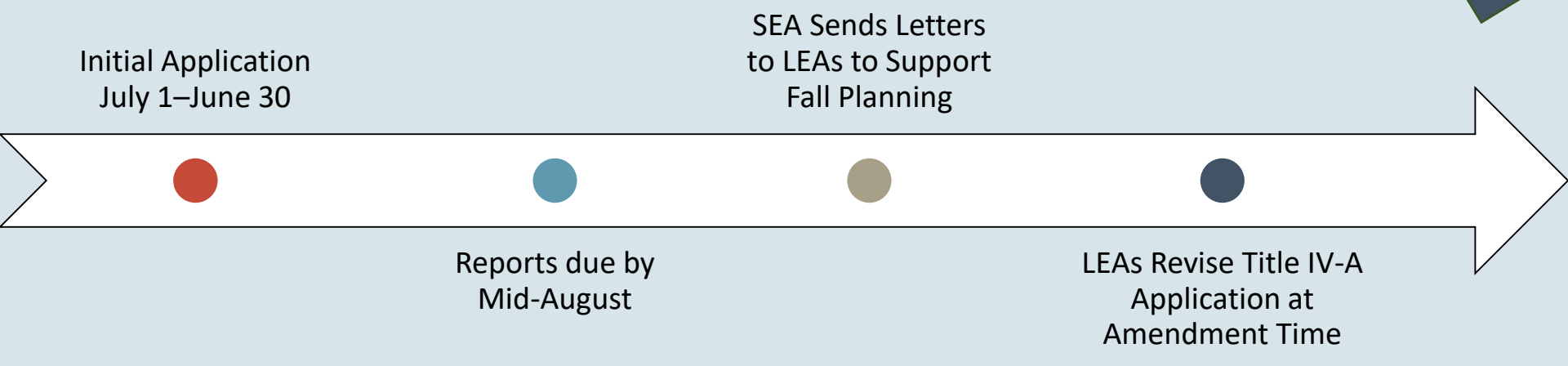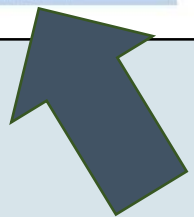| Reserve Category	Maximum Allowable Expenditures	Actual	Difference	Met/Not Met
Technology Infrastructure	$9,180.00	$7,564.00	($1,616.00)	Met

Direct Administrative Cost

Administration - Direct Expense	Maximum Allowable Expenditures	Actual	Difference	Met/Not Met
Administration - Direct Expense	$5,436.54	$0.00	($5,436.54)	Met

Potential Reports: Monitoring Data, cont.

LEAs of Adjusted Allocations of $30,000 or More

Reserve Category	Minimum Requirement	Actual	Difference	Met/Not Met
Well-Rounded Education	$54,365.40	$126,865.36	$72,499.96	Met
Safe & Healthy Students	$54,365.40	$41,018.41	($13,346.99)	Not Met
Effective Use of Technology	$0.01	$61,200.00	$61,199.99	Met

Initial Application
July 1–June 30

Reports due by
Mid-August

SEA Sends Letters
to LEAs to Support
Fall Planning

LEAs Revise Title IV-A
Application at
Amendment Time

Questions?

For immediate questions, use the Q&A Pod on your screen to send your questions to the moderator. These questions are viewable to the moderator only.

info@t4pacenter.org

833-404-4845 (toll free)